

PROSPECTUS-CUM-HANDBOOK OF INFORMATION

2024-2025



GOVT. DEGREE COLLEGE SALOONI, CHAMBA (H.P)
176320

MESSAGE FROM THE PRINCIPAL



Dear Prospective Students

Welcome to Government Degree College, Salooni!

It is my pleasure to extend a warm welcome to you as you consider joining our college. At Govt. Degree College, Salooni, Chamba, we are committed to fostering an environment that encourages academic excellence, personal growth, community engagement on the one hand and on the other we are committed to provide a 'good citizen' to the whole Salooni region.

As the Principal, I am proud of the diverse and vibrant community that makes up our college. Our dedicated faculty members are experts in their fields, passionate about teaching, and committed to providing you with a transformative educational experience. They will challenge you to think critically, explore new ideas, and expand your horizons.

Beyond the classroom, we offer a wide range of extra and co-curricular activities, clubs, and organizations that provide opportunities for you to pursue your interests, develop leadership skills, and forge lifelong friendships.

At Govt. Degree College, Salooni, we believe in the importance of service and social responsibility. Through our community outreach programs and service-learning opportunities, you will have the chance to make a positive impact on the world around you and contribute to the greater good.

As you browse through this prospectus, I encourage you to imagine yourself as part of our vibrant campus community. Whether you are interested in pursuing a degree in the arts, sciences, humanities, or professional fields, we have the resources and support you need to succeed.

Thank you for considering Govt. Degree College, Salooni as the next step in your educational journey. I look forward to welcoming you to our campus and supporting you as you strive to achieve your goals.

Eager to welcome you all in the campus!

Sincerely,

Dr. Mohinder Kumar Slariya
Principal

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FACULTY PROFILE



Dr. Mohinder Kumar Slariya
Principal

Teaching Faculty (Arts)



Smt. Pinki Devi
Assistant Professor
Hindi



Sh. Dinesh Kumar
Assistant Professor
Economics



Dr. Saurabh Mishra
Assistant Professor
History



Sh. Gurdev Singh
Assistant Professor
Political Science

Teaching Faculty (Commerce)



Sh. Shubham Dogra
Assistant Professor
Commerce



Sh. Pankaj Kumar
Assistant Professor
Commerce

Available Administrative Staff



Harinder Kumar
JOA (IT)

Laboratory Staff



Sh. Hans Raj
Lab. Attendant



Sh. Vijinder Singh
Lab. Attendant



Sh. Chaman Singh
Lab. Attendant



Sh. Mahinder Singh
Lab. Attendant

Supportive Staff



Introduction

Salooni, located in Chamba district of Himachal Pradesh, India, serves as the tehsil headquarters and administrative sub-division and situated at an altitude of 1829 meters and situated at the distance of 55 kms from the district headquarter Chamba. The place offers a stunning panoramic vista of the snow-clad hills and peaks of Pir Panjal and Dhaula Dhar and situated at the top of a ridge and opening into the Bhandal valley and also serves as a passage to Bhadarwah in Jammu and Kashmir, one of the oldest Chamba-Jammu cultural route.

Salooni is renowned for its breathtaking views of the Pir Panjal Range, providing visitors with a clear, snow-capped spectacle throughout the year. According to one version, the name "Salooni" is said to have originated from the word "Sailani," meaning tourist, as the place has been frequented by tourists since the era of the Rajas of Chamba. Another interpretation suggests that due to its natural allure, the place was named "Saloni," signifying attractiveness and charm in English.

Since its establishment, the college has been striving to attain the best possible result in the field of education and work around the clock for the academic excellence and youth empowerment within limited resources. At present, the college is running in admin block and the college will expand by adding some more subjects/streams as when the new under construction *Arts Block* handed over.

Happy to share with you all that in previous academic session, Principal on regular basis and Assistant Professors in subjects like; political science, history, commerce have joined. In this academic session i.e., 2024-25, the college is expecting more admissions and opening of science, professional, vocational and some more subjects which have been shifted from time to time to other colleges. From this academic session onwards, the college has started *Student's Aid Cell* aiming to help needy students and ensure their education.

Principal
Govt. Degree College, Salooni

List of the Programme Available in the College

At present, two programmes are available:

1. Bachelor of Arts
 2. Bachelor of Commerce
1. **Bachelor of Arts:** As per the instructions of Government of Himachal Pradesh and affiliating universities i.e., Himachal Pradesh University, Shimla and Sardar Patel University, Mandi Bachelor of Arts program is being run in different subjects available in the college. At present English, Economics, Hindi, History, Political Science, Geography and Music (I) are available for the students.
 2. **Bachelor of Commerce:** Commerce is available for the students and students are being admitted as per the instructions of Government of Himachal Pradesh and affiliating universities i.e., Himachal Pradesh University, Shimla and Sardar Patel University, Mandi.

The prospectus is merely an attempt to provide a glimpse about teaching programmes and other activities contemplated to be undertaken during the academic session.

(The information provided in the prospectus is subject to any amendment made by Himachal Pradesh Govt. and/or by the affiliating universities)

Choice Based Credit System (CBCS)

From the academic session 2016-17, H.P. University has adopted the UGC framework of curriculum under CBCS to ensure uniformity in the standards of higher education and to provide the students quality education at par with the best in India. The CBCS provides an opportunity for the students to choose subjects from the prescribed courses comprising Core, Elective and Skill based. In this system the courses are evaluated following a grading system, which is considered to be better than the conventional marking system. The uniform grading system in the entire higher education sector in India will benefit the students to move across institutions both within India and outside. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on students' performance in examinations, the U.G.C. has formulated the following guidelines to be followed:

The U.G. programme under CBCS in the college affiliated to H.P. University and Sardar Patel University will comprise of the following categories of courses:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as Core Course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialised or advanced or supportive to the discipline/subject of study, or which provides an extended scope or which enables an exposure to some other discipline/subject/ domain, or nurtures the candidate's proficiency/skill is called an Elective Course. Following courses are available in the category of elective courses:
 - 2.1 **Discipline Specific Elective (DSE) Course:** Elective Course offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The

University/Institution may also offer discipline related Elective Courses of interdisciplinary nature (to be offered by main discipline/ subject of study).

2.2 Dissertation/Project: An elective course is designed to acquire special/advanced knowledge, such as supplement study/support study to a field project work. A candidate studies such a course on her/his own with an advisory support by a teacher/faculty member which is called a dissertation/project. A Project Work/ Dissertation would be of 6 credits which may be given in lieu of a Discipline Specific Elective paper.

2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/ subject with an intention to seek exposure is called a Generic Elective course.

3. Ability Enhancement Courses (AEC): Ability Enhancement Courses are of two kinds:

3.1 Ability Enhancement Compulsory Courses (AECC): AECC courses include - (1) Environmental Science, English Communication/Modern Indian Languages (MIL) Communication. These are mandatory for all disciplines.

3.2 Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. SEC courses are meant for the students of Major subject and can be opted in second year.

Annual System

The Government of Himachal Pradesh once again decide to switch over from the CBCS semester system to CBCS Annual system at under graduate level (B.A./B. Com.) under RUSA from the academic session 2018-19 and existing semester system has been changed to annual system.

There is slight change in distribution of marks in CCA. However, IA/CCA and Term End Examination be in consonance with the exiting RUSA provision i.e. 70% theory and 30% CCA/IA for Arts and Commerce where practical are not involved it will be 50% in theory, 20% in practical and 30% in CCA/IA. For determining CCA, following procedures shall be applicable (B.A./B.Com. 1st, 2nd and 3rd Year in Annual System):

- 1) 5 marks for attendance (1 mark for 75-80%; 2 marks between 80-85%; 3 marks between 85-90%; 4 marks between 90-95% and 5 marks for 95% and above)
- 2) 5 marks for class test to be taken on completion of 40% syllabus by class teacher
- 3) 10 marks for house test to be taken on completion of 75% of syllabus
- 4) 10 marks for assignments, tutorials, general behavior of student

The minimum passing marks will be 40% in aggregate. However 35% each in internal assessment and final examination will be compulsory. For practical 40% passing marks will be compulsory and if a candidate fails to obtain 40% marks in practical he will be treated as fail in that subject.

A candidate failing in either one or two subjects/papers will be given compartment in that subject/paper and will be eligible for promotion to the next class. He/She will appear in the subjects/paper in which he/she got compartment. He/She will have two chances (once at the supplementary stage and one at the annual stage) available to him to clear his/her compartment in subjects/paper. He/She will not be get degree until he/she clears all his/her courses within five years from the date of his/her admission to the particular course. A candidate failing in three or more subjects/papers will be treated as fail in that year and has to repeat the entire year. Final examination

will be held in the month of March/April every year and the supplementary examination shall be held in the month of September/October every year.

Admission Schedule for 2024-25

Access to On-line Admission: June 03, 2024 onwards

B.A./B.Com. 1st Year Annual System under RUSA

03/06/2024 to 15/07/2024	: Online Submission of admission forms
03/06/2024 to 15/06/2024	: Pre-admission counseling of students
16/07/2024 at 1:00 PM	: Display of merit list (UG 1 st Year Students).
16/07/2024 to 19/07/2024	: Fee to be deposited online
20/07/2024 at 11:00 AM	: Display of 2 nd merit list (UG 1 st Year Students).
20/07/2024 upto 5 PM	: Fee to be deposited online

B.A./B.Com. IInd and IIIrd Year Annual System under CBCS (Roll-on Basis)

06/06/2024 to 15/07/2024	: Online Submission of admission forms
06/06/2024 to 19/07/2024	: Fee to be deposited online

Orientation of 1st Year Students: 22/07/2024

Regular Teaching

23/07/2024 to 28/10/2024

04/11/2024 to 31/12/2024

05/02/2025 to 29/03/2025

Admission is open to all students on roll on basis who are otherwise eligible without waiting the result. Roll on system means the students who has appeared in 1st year will go on to 2nd Year and 2nd Year students will move on to 3rd year as per the schedule of the admission without waiting for the result of 1st year and 2nd Year or any notification provided by the government with regard to the latest development in admission.

Online Admission and Verification Committees (Academic Session 2024-25)

Sr. No.	Name of the Committee	Convener	Members	Venue	Contact No.
1	Overall Online Admission Monitoring Committee	Sh. Dinesh Kumar	Sh. Harinder Kumar JOA (IT) Sh. Hans Raj L.A.	Admin. Office	8219487061 7018434223 9805726970
2.	Final Admission Committee	Smt. Pinki Devi	Sh. Dinesh Kumar Sh. Pankaj Kumar Sh. Harinder Kumar JOA (IT)	Admin. Office	8219487061 7018434223 9805726970
3.	Online Admission-cum-Verification Committee for B.A. 1 st Year	Sh. Dinesh Kumar	Smt. Pinki Devi Dr. Saurabh Mishra Sh. Gurdev Singh	Staff Room	8219487061 8219779756 9317515213 9816945514

Online Admission-cum-Verification Committee for B. Com. 1 st Year	Sh. Pankaj Kumar	Sh. Shubham Dogra	Supdt. Office	7876582872 8580606961
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Administrative Committees/Cells/Clubs/Nodal Officers

College Bursar

Sh. Dinesh Kumar

College Advisory Committee	
Dr. Mohinder Kumar Slariya-Principal	Smt. Pinki Devi-Convener
Sh. Dinesh Kumar Member	Sh. Gurdev Singh Member
Sh. Harinder Kumar JOA(IT) Member	
Internal Quality Assurance Cell (IQAC) & NAAC	
Dr. Mohinder Kumar Slariya-Chairperson	Sh. Dinesh Kumar- IQAC Coordinator
Dr. Saurabh Mishra, NAAC Coordinator	Sh. Harinder Kumar JOA(IT) Member
Er. Anshul Thakur - JE HPPWD Member	PTA, CSCA Presidents Member
RUSA Affairs Committee	
Sh. Dinesh Kumar Convener	Dr. Saurabh Mishra Member
Sh. Gurdev Singh Member	
CSCA Advisory Committee	
Sh. Dinesh Kumar- Convener	Dr. Saurabh Mishra Member
Sh. Gurdev Singh Member	
Monitoring Cell on Ragging (Orientation Programme, Career Guidance & Counseling)	
Sh. Gurdev Singh- Convener	Sh. Shubham Dogra Member
Sh. Pankaj Kumar Member	
Discipline Committee	
Sh. Gurdev Singh- Convener	Dr. Saurabh Mishra Member
Sh. Pankaj Kumar Member	
Anti-Ragging Squad	
Sh. Dinesh Kumar - Convener	Dr. Saurabh Mishra Member
Sh. Gurdev Singh Member	Sh. Shubham Dogra Member
Anti-Ragging Committee	
Sh. Dinesh Kumar - Convener	Dr. Saurabh Mishra Member

Sh. Gurdev Singh Member	Sh. Shubham Dogra, Member
College Grievances Redressal Cell	
Smt. Pinki Devi –Convener	Sh. Gurdev Singh Member
Sh. Dinesh Kumar Member	
Women cell cum Gender Sensitization & Equity Initiative Cell	
Smt. Pinki Devi-Convener	Sh. Dinesh Kumar Member
Sh. Gurdev Singh Member	Sh. Pankaj Kumar
College Building Committee	
Dr. Mohinder Kumar Slariya – Principal	Smt. Pinki Devi- Convener
Sh. Dinesh Kumar Member	Sh. Gurdev Singh Member
Sh. Harinder Kumar JOA(IT) Member	Sh. Hans Raj L.A. Member
Er. Anshul Thakur - JE HPPWD Member	PTA Presidents Member
Campus Development and Beautification Committee	
Sh. Dinesh Kumar – Convener	Sh. Gurdev Singh, NCC
Sh. Pankaj Kumar, NSS	Sh. Saurabh Mishra, Member
Canteen Committee	
Sh. Dinesh Kumar - Convener	Sh. Gurdev Singh Member
Sh. Hans Raj L.A. Member	
Library Advisory Committee	
Dr. Saurabh Mishra- Convener	Sh. Pankaj Kumar Member
Sh. Vijinder Singh L.A. Member	Sh. Mohinder Singh L.A. Member
Committee to fill AISHE Data	
Sh. Dinesh Kumar- Convener	Dr. Saurabh Mishra Member
Purchase and GeM Committee	
Sh. Dinesh Kumar - Convener	Dr. Saurabh Mishra Member
Sh. Gurdev Singh Member	Sh. Hans Raj L.A. Member
Prize Distribution Committee	
Smt. Pinki Devi- Convener	Sh. Dinesh Kumar Member
Dr. Saurabh Mishra Member	Sh. Shubham Dogra Member
Mid- Term examinations and Academic Record Maintenance committee	
Sh. Gurdev Singh - Convener	Sh. Pankaj Kumar Member

Sh. Hans Raj L.A. Member	
Scholarship Committee	
Dr. Saurabh Mishra -Convener	Sh. Gurdev Singh Member
Sh. Pankaj Kumar Member	
Attestation Committee (Bus Pass / Forms and Certificates)	
Sh. Dinesh Kumar- Convener	Dr. Saurabh Mishra Member
Sh. Gurdev Singh Member	
Annual Report Committee	
Smt. Pinki Devi- Convener	Sh. Shubham Dogra Member
Sh. T.S. Negi Member	
College Website Maintenance and Digital Display Committee	
Sh. Dinesh Kumar	Sh. Shubham Dogra (He will also handle social media)
Press and Media Committee	
Smt. Pinki Devi- Convener (PRO)	Dr. Saurabh Mishra
Prospectus Committee	
Smt. Pinki Devi- Convener	Sh. Dinesh Kumar Member
Sh. Harinder Kumar JOA(IT) Member	
First-Aid Committee	
Smt. Pinki Devi- Convener	Sh. Gurdev Singh Member
Sh. Saurabh Mishra Member	
College Magazine	
Chief Editor	Smt. Pinki Devi
English Section	Sh. T.S. Negi
Hindi Section	Smt. Pinki Devi
Commerce Section	Sh. Shubham Dogra
Planning Section	Sh. Dinesh Kumar
Sports Section	Sh. Gurdev Singh
Pahari Section	Sh. Pankaj Kumar
History & Culture	Dr. Saurabh Mishra
Electoral Literacy Club	
Sh. Gurdev Singh- Convener	Sh. Pankaj Kumar Member
Time table Committee	
Sh. Dinesh Kumar- Convener	Sh. Shubham Dogra Member
Road Safety Club	
Sh. Shubham Dogra- Incharge	Sh. Pankaj Kumar
Research and Development Committee	
Dr. Saurabh Mishra –Convener	Sh. Shubham Dogra
HP University Youth Festival Groups	

HP University Youth Festival Group – I (Creativity)	Dr. Saurabh Mishra
HP University Youth Festival Group –II (Music)	Smt. Pinki Devi
HP University Youth Festival Group - III (Dance)	Sh. Shubham Dogra
HP University Youth Festival Group - IV (Theater)	Sh. Pankaj Kumar

Incharge Sports- Sh. Gurdev Singh

Nodal Officers / Coordinators	
NCC	Sh. Gurdev Singh
NSS (Male)	Sh. Pankaj Kumar
NSS (Female)	Smt. Pinki Devi
Rovers	Sh. Gurdev Singh
Rangers	Smt. Pinki Devi
Red Ribbon Club	Sh. Saurabh Mishra
ECO Club	Sh. Shubham Dogra

Rules of Admission

1. Admission will be strictly on fulfillment of eligibility conditions.
2. All admissions will be provisional subject to the approval of V.C. HPU Shimla.
3. All term and conditions of the admission and fee structure can be changed or modified as per directions of HPU Shimla/SPU Mandi and Government of Himachal Pradesh.
4. A student must produce original certificates at the time of admission.
5. A candidate having a gap of one or more than one year in their studies will have to submit an undertaking explaining the reason.
6. Girl student seeking admission in any class must bring a copy of H.P. Bonafide certificate to avail fee concession (Tuition fee only).
7. If the student gets admission by furnishing incorrect information or by concealing the facts, his/her admission will be cancelled at any point of time.
8. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during previous year.
9. Failed or Compartment candidates from other colleges will not be admitted.
10. The Principal reserves the right to disallow or cancel any admission.

Eligibility for Admission

1. Student seeking admission in 1st year must be passed in all subjects/courses at Senior Secondary (Plus Two) level conducted by any board, i.e., H.P. Board of School Education, CBSC, NCERT, ICSE or any board accepted as equivalent thereto by the various bodies of the H.P. University.

2. The student has to submit last institution attended certificate (character certificate) in case of regular student and in case of private student the admission seeker has to submit a character certificate issued by the pradhan of concerned panchayat.
3. The admission seeker who has passed the qualifying examination with Arts/Commerce stream (s) shall be given preference in admission to B.A./B.Com. programme.
4. The roster of reservation of seats for various categories shall be as per rules of H.P.U. and Government of Himachal Pradesh.
5. Total Seats in each subject (DSC-I) will be 120 Seats (On bases of merit)

Students who failed or got compartment in 10+2 (all streams) are not eligible to seek admission in 1st year (B.A. and B.Com.)

Roster System of University

The admission will be made purely on merit basis subject to the number of seats available and the reservation as per HP University rules/roster, which is as follows:

1	EWS	21	PC	41	ST	61	CUL	81	CUL	101	
2		22	EWS	42	PC	62	PC	82	PC	102	
3		23		43	EWS	63		83		103	
4		24		44		64	EWS	84		104	
5		25		45		65	SC	85	SC	105	EWS
6		26	SC	46	SC	66		86		106	SC
7	SC	27	ST	47		67	ST	87		107	ST
8		28		48		68		88	EWS	108	
9		29		49		69		89		109	
10		30		50		70		90		110	
11	EWS	31		51		71		91	SC	111	
12	SC	32	EWS	52	SC	72	SC	92		112	
13	ST	33	SC	53	ST	73		93	ST	113	SC
14		34		54	EWS	74		94		114	
15		35		55		75	EWS	95	115	EWS	
16		36		56		76		96	EWS	116	PC
17		37		57		77		97	SC	117	SP
18	SC	38	CUL	58		78	SC	98	CUL	118	CUL
19	SP	39	SC	59	SC	79	SP	99	SP	119	SC
20	CUL	40	SP	60	SP	80	ST	100	PC	120	ST

Note:

- 02 seats for B.A., 01 for B.Com. is reserved over and above the allotted seats for single girl child.
- The candidate applying for sports and Cultural quotas should deposit the hard copy of the admission form alongwith the supporting documents on or before 15th July, 2024 in the office.

Upper Age Limit for Admission

1. As per the instructions of GoHP and affiliating universities, the upper age limit for admission in 1st year of UG degree programme will be 25 years for girls and 23 years for boys as on July 1st, 2024.
2. Girls born after 1st July 1999 and boys born after 1st July 2001 are eligible for admission to B.A./B.Com. 1st Year.
3. The Vice-Chancellor, HPU & SPU may in exceptional cases/ circumstances relax upper age up to maximum of six months to any candidate, for which student has to apply. All such cases age relaxation of up to six months may be granted admission provisionally by the Principal and a consolidated list of all such cases will be sent for approval of the Vice-Chancellor by 31st October of every academic year.
4. Relaxation in upper age limit to SC/ST and Physically Challenged candidates will be given as per rules and regulations of HP Govt. and affiliating universities.
5. Minimum percentage of marks required for admission for B.A. 1st year (Pass Course) 33% marks at 10+2 level are required.
6. For admission to B.Com. Part-I, 10+2 examination or an examination equivalent thereto of a Board/University established by law in India with pass in five written subjects (including English) with 45% marks or 40% for those who have passed +2 examination under Commerce Group. For arts and science stream, the candidate must have passed Maths/Economics as a compulsory subject at his/her 10+2 stage.
7. For admission to B.Com. Part-I, the minimum eligibility condition for girl students only shall be 33% marks in +2 examination under 10+2 of any recognized Board.
8. Any gap in academic career of an applicant must be supported by documentary evidence. (Attach Self Declaration) The candidate has also submit character certificate from the pradhan of his/her concerned panchayat.

Courses in UG Degree Programme

Courses in following categories are being offered to the under graduate students:

Discipline Specific Core Course (DSC):

To be studied compulsorily under the main discipline

Discipline specific Elective Course (DSE):

Elective Course offered under the mainstream

Generic Elective (GE):

Elective Courses chosen from unrelated discipline/subject

Ability Enhancement Compulsory Course (AECC) *mandatory for all disciplines:*

1. Environmental Science
2. English/Hindi/MIL Communication

Skill Enhancement Course (SEC):

Courses chosen by the candidate as DSC-I (Major) in BA first year will be SEC in second and final year.

CBCS Annual Pattern UG Course (B.A./B.Com.) 2018-19 onwards

B.A./B.Com. 1 st Year			B.A./B.Com. 2 nd Year			B.A./B.Com. 3 rd Year		
Subject	Courses	Credit	Subject	Courses	Credit	Subject	Courses	Credit
English	Eng-1	06	English	Eng-2	06	1 st Elective Subject	DSE-1A	06
							DSE-1B	06
Hindi	Hindi-1	06	Hindi	Hindi-2	06	2 nd Elective Subject	DSE-2A	06
							DSE-2B	06
1 st Subject of Choice DSC-1	DSC-1A	06	1 st Subject of Choice DSC-1	DSC-1C	06	General Elective Course	GEC-1	06
	DSC-1B	06		DSC-1D	06			
2 nd Subject of Choice DSC-2	DSC-2A	06	2 nd Subject of Choice DSC-2	DSC-2C	06		GEC-1	06
	DSC-2B	06		DSC-2D	06			
Environment Studies	AECC-1	04	Skill Enhance ment Course	SEC-1	04	Skill Enhance ment Course	SEC-3	04
Hindi/English	AECC-2	04		SEC-2	04		SEC-4	04
Total Credit		44	Total Credit		44	Total Credit		44

Total 132 credits are required for pass course (B.A./B. Com) which consist of 72 credit of core courses, 24 credit of AECC+SEC and 36 Credits of DSE/GEC. The SEC will be of the DSC-1 and GEC will be unrelated to DSC.

Courses Available

While choosing the subjects DSC-I and DSC-II and GE a student must take care that these subjects are not from the same group given below:

Sr. No.	Core Subject	Subject Combination
1.	History	Political Science, Economics, Hindi, Geography, English
2.	Political Science	Economics, History, Hindi, Geography, English
3.	Economics	Political Science, History, Hindi, Geography, English
4.	English	Hindi, Political Science, Economics, Geography, History

5.	Hindi	English, Political Science, Economics, Geography, History
6.	Geography	English, Political Science, Economics, Hindi, History
7.	Commerce	All Subjects

Steps for filling the online admission form

- Visit the college website for online admission link i.e. <https://www.gcsalooni.edu.in> and admission portal i.e. <https://gcsalooni.highaltdeducation.in>
- Register on the link through your email by paying registration fee of Rs. 50.
- After successful registration, your ID and password will be e-mailed to you.
- Login to admission portal through your ID and password.
- Fill all the required information correctly
- Upload your passport size photograph, matriculation certificate, 12th certificate, SC/ST certificate, Bonafide of H.P. certificate, Aadhar Card, BPL/IRDP Certificate etc.
- Submit the form.
- After verification by the admission committee, a message for provisional admission and submission of the fees will be sent to your registered e-mail ID.
- Submit required fee.
- Save/note down your UTR/Transaction ID
- You may contact college office for any clarification on **7018434223** (Harinder Kumar)

Documents to be uploaded with the Admission Form

(For 1st Year)

1. Self Attested copy of Matriculation issued by a recognized Board
2. 10+2 Examination Mark sheet issued by a recognized Board
3. Passport-size photographs to be uploaded online
4. Character certificate in original, from the Head of Institution last attended issued not later than six months
5. Character certificate issued by the Gazetted officer/ Panchayat Pradhan in the case of **private candidate**
6. Candidate who has passed 10+2 from a board other than HP Board of school Education ICSE/CBSE must submit **equivalence eligibility certificate** from HP Board/HPU/SPU
7. Migration certificate in original is to be enclosed later on with the registration form of affiliating universities
8. Self-attested copies of certificate issued by competent authority for availing benefit of reservation in the category concerned
9. Any gap (latest) in the academic career of an applicant must be supported by a documentary evidence as a proof of his/her activities during the period of gap

10. Self-attested copy of Bonafide Himachali certificate for the exemption of tuition fee (for girls' candidates only) to be attached with the admission form at the time of verification of certificates
11. Copy of Aadhar card

Note: -Admission without any of the above documents shall be purely provisional and at the candidates own risk. The candidate is further advised to produce her/his original certificates at the time of verification of certificates by the committee.

B.A./B.Com.-2nd Year and 3rd Year (For all Major DSC-1 Courses)

The students of B.A./B.Com. 2nd Year and 3rd year are required to seek admission by submitting the admission form though **on-line mode** after completing all requirements. Opted subject as DSC-1 in BA-1st year will remain the same in the second year and third year. Students seeking admission to 2nd Year and 3rd year are required to attach the admit card of the previous exam in which they had appeared in March 2024.

Documents to be Uploaded for Admission

Out of following one document is required at the time of admission:

1. Admit card
2. College ID Card duly signed by the Principal
3. College Admission fee slip of B.A./B.Com. -1st year are required to be submitted to seek admission in B.A./B.Com. second year
4. Seeking admission in B.A./B.Com. third year fee slip of B.A./B.Com. second year is required

Detail of College Fee and Funds for UG Government Account

Description	Amount in Rupees
1. Admission fee	25/- per installment
2. Tuition fee	50/- per month
3. Readmission fee 1 st time	100/-
4. Re-admission fee 2 nd time	200/-
5. Late Admission fee	10/-per day
6. Late payment of dues	1/-per day
 University (Annual) Dues A/C	
1. Registration Fee	200/- (H.P. Board) 400/- (Other Boards)
2. Continuation Fee	10/-
3. Youth Welfare Fund	15/-
4. H.P.U. Sports Fee	15/-
5. University Holiday House Fund	1/-
6. University Development Fund	250/-(Non-IRDP) 100 (IRDP)
 College Annual Charges	
1. Library security (to be refunded)	100/-
2. House Examination Fund	100/-

3. Medical Fund	6/-
4. Campus Development Beautification & Up-keep Fund	10/-
5. Book Replacement Fund	25/-
6. Furniture Repair/Replacement Fund	10/-
7. Identity Card	10/-
8. Duplicate Identity Card	20/-
9. Magazine Fund	50/-
10. NCC Fund	10/-
11. Student Aid Fund	2/-
12. Cultural Activity Fund	20/-
13. Computer & Internet Facility	20/-

College Monthly Charges

1. Amalgamated Fund	25/- per month
2. Sports Fund	20/- per month
3. Building Fund	10/- per month
4. Rovers & Ranger Fund	5/- per month
5. Geography Fund	15/- per month
6. Commerce Practical	15/- per month

Other Charges

1. Absent Fine	1/- per period
2. Absent Fine	3/- per practical
3. Absent from House Test	10/- per paper
4. Late Return of Library Books	1/- per day

Class-wise Fee Structure for the Session 2024-25

Sr. No.	Description		1 st Year		2 nd Year		3 rd Year	
			1 st Installment	2 nd Installment	1 st Installment	2 nd Installment	1 st Installment	2 nd Installment
1	B.A. BOYS	Non-IRDP	1629.00	985.00	1539.00	985.00	1539.00	985.00
		IRDP	1479.00	985.00	1389.00	985.00	1389.00	985.00
2	B.A. GIRLS	Non-IRDP	1329.00	685.00	1239.00	685.00	1239.00	685.00
		IRDP	1179.00	685.00	1089.00	685.00	1089.00	685.00
3	B.CO M. BOYS	Non-IRDP	1719.00	985.00	1629.00	985.00	1629.00	985.00
		IRDP	1569.00	985.00	1479.00	985.00	1479.00	985.00

4	B.CO M. GIRLS	Non- IRDP	1419.00	685.00	1329.00	685.00	1329.00	685.00
		IRDP	1269.00	685.00	1179.00	685.00	1179.00	685.00

Fee Concession and Scholarship

1. Students who belong to SC/ST/OBC Categories shall be entitled to scholarship.
2. Poverty cum brilliance scholarship is available to the students whose parents are Bonafide residents of Himachal Pradesh.
3. Students belonging to IRDP families are also entitled to the scholarships.
4. As per Government notification No. EDNH (8)7/76 dated-29-06-2001, all the girl student of HP have got full tuition fee concession, they have to submit Bonafide Himachali certificate duly attested by the revenue officer, in the college office.
5. As per govt. of India UGC letter no. F.127/2009, (SCT) all the eligible SC/ST, OBC, PWD students of this institute are directed to submit their scholarship forms for the academic year by February each Year.

Leave Rules

1. Leave can be granted to the students only on the particular leave form, which is available in the office, but it must be signed by his/her parent/guardian.
2. At a time, maximum 5 days leave will be granted.
3. The concerned teacher must sanction leave application.
4. Leave on account of illness of more than 10 days must be accompanied by a medical certificate/registration slip.
5. Student who represents college in various inter college games, youth festivals or other competitions, shall have to get their leave sanctioned from the Principal and noted by the subject teachers concerned before their departure for the event.
6. No leave will be granted during minor tests.

Rules of Migration

As per the circular no.7-25/2018/HPU/RME dated 14/09/2020, the students can avail the facility of Inter-College Migration on online mode only. For migration application can be submitted on RME Portal <http://rme.hpushimla.in/> under student activity. Application for inter-college migration will be accepted only after the consent of the both colleges through their clerk Id and principal Id, migration will be finalized by the university after the approval of both colleges and submission of fee amounting rupees Rs. 500/- (Rupees five hundred only). Students are directed to consider following instructions:

- I. Open the registration portal <http://rme.hpushimla.in/> click on student activity and Choose Inter-college migration.
- II. Select your program type and enter you user Id and password (which you have received while filling the registration/examination form) then click on login.
- III. Student details will be automatically fetched there, give the appropriate reason of migration and choose the college where candidate wants to migrate and then click on Apply, then note down your reference number.

- IV. Your application will be sent to both colleges for approval through clerk and principal user Id.
- V. Candidate can check his/her application status on the status section using reference number.
- VI. After the approval of both colleges and university the payment option will be activated, then click on the payment and pay the migration fee of rupees five hundred (Rs. 500.00) through online using credit card/Debit card or Net Banking. After successful completion of the payment candidate can download his/her inter-college migration certificate.

Library

The college has enriched library having about 3000 books of different categories. Alongwith books, 4 newspapers, 3 monthly magazines are available for the vital benefits of the students. Students are encouraged to avail library facility during working hours on all working days. The reader has to follow the followings rules:

1. Students of all classes can get books from college library.
2. Failure to return the book/books on the 16th day from the last date of issue will entail a fine of Rs.1.00 per book per day.
3. A book after it is issued to a student, if gets damaged or is lost, the borrower (student) will be required to pay for the damage or loss.
4. Request for the issue of reference books and current periodicals should not be made as these are not issued. However, they may be read and consulted in the library.
5. College identity cum library card is invariably to be carried while visiting the library. This card should be kept carefully.
6. Loss of books should immediately be reported to the librarian in writing.
7. Students are advised to deposit their own books etc. with the library attendant before they approach the library for reading.
8. Library is a sacred place. The college expects its students to observe silence and necessary discipline while they are in the library.

Existing Cells

Following cells are existing in the college:

1. Career Guidance and Counseling Cell:

The Career Guidance and Counseling Cell guides the students for various career and job oriented opportunities. The cell also arranges campus interviews of various companies and organizes special lectures on personality development.

2. Women Cell:

This cell has been constituted to achieve the objective of gender quality by making the girls aware of their right and duties. Gender disparity manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on informal and formal norms and practices. The cell frequently organizes interactive sessions with students to get an insight into women-specific problems which need to be addressed on priority basis for emancipation of women.

3. Co-Curricular Activities:

Besides preparing students to participate in the competitions outside the college like youth festival, Inter-college competitions, the members of the respective committees will encourage

and guide them to take part in the celebration of important occasions like Independence Day, the Science and Technology Day, Himachal Day, Hindi Divas and Teacher's Day etc.

4. Tutorial Management Cell:

In order to encourage interaction between students and teachers, the tutorial groups are created; the students can discuss their problems (Academic/Non-Academic) with their tutors.

5. Grievances Redressal Cell:

Students central Association advisory committee comprising of teachers of different faculties have been constituted. The students can approach for their grievance and get them resolve through this committee.

6. Internal Quality Assurance Cell (IQAC):

As per guidelines of affiliating universities and higher authorities, IQAC is working in the college for its overall development. Working intensively on all seven criterions of NAAC, we are aspiring to obtain NAAC accreditation soon.

Other Activities

1. National Service Scheme: Based on the motto, '*Not Me but to You*', the college runs NSS program to inculcate the quality of leadership, social service and discipline, among the youth. The students, who attend 240 hours of social service and attend one special camp for 7 days, are given a special benefit of 2% marks at the time of admission to H.P. University Courses.

2. National Cadet Corps (NCC) Unit: Our college proudly hosts a dynamic NCC Unit that provides students with an exceptional opportunity to develop discipline, leadership, secular outlook, spirit of adventure and ideals of selfless service to the nation. It aims to nurture well-rounded individuals through rigorous training and community service activities.

3. The Bharat Scouts and Guides (Rover and Rangers): Activities undertaken by the Bharat Scout and Guides (Rovers and Rangers) are primarily based on community development. The college has two wings of this organizations one for girls (Ranger) and one for boys (Rover) having 25 seats in each wing.

4. The Eco Club: The Eco Club of the college works with an aim to spread awareness regarding the environment among the students. Tree plantation drives, awareness activities such as rallies, educational trips, quiz and poster making competitions, etc. are organised to sensitise the students towards environment related issues.

5. Red Ribbon Club: With the aim of spreading awareness about H.I.V. and AIDS among students, the Govt. of India initiated the formation of RRCs in schools and colleges. The primary objective of the club is to create awareness and to induce the spirit among youth to help and support people who are affected with H.I.V./ AIDS thereby reducing stigma and discrimination.

6. **College Magazine:** To nourish the creativity among students, the college magazine is being published from this year. Students having a flair for writing may submit their articles within the specified dates for publication in the magazine for the next year edition.
7. **College CSCA:** A student Central Association is formed in the college as per H.P.U. instructions, CSCA members and nominated members are elected on the basis of merit. The election schedule for the CSCA election/formation is decided by the affiliating universities and college adheres to the same.
8. **Legal Aid Cell:** Legal Aid Cell established in the institution under the guidelines of the chairman District Legal Services forum to provide free legal help to the students specially economically backward.
9. **Educational Tours:** the college also proved the facility of Educational tour under the supervision and guidance of the teachers. The students will visit such places, which are of Educational, Cultural, Industrial and Historical importance. Only those students are eligible for these tours who fulfill the criteria of 75% of the class attendance.

Conduct of Behavior

The Principal and the members of the teaching staff have the power to take disciplinary action against student indulging in indiscipline, which may lead to fine, suspension or expulsion.

Student should follow up the following Do's & Don'ts:

1. Show respect, courtesy and politeness to the teachers, employees of the college and fellow students.
2. Maintain silence while moving in the college campus and sitting in the college library.
3. Ragging is completely prohibited in or around the college campus.
4. Do not disfigure college walls by slogans, drawing sketches or writing remarks on them.
5. Do not write indecent remarks on the Black Boards or Desks.
6. Do not loiter around the campus and corridors aimlessly.
7. Attend your classes regularly while you are in the college.
8. Smoking will be treated as an offence in the college campus.
9. Use of mobile phones by the students in the college campus except for specified areas is strictly banned. The defaulters have to pay fine and the mobile will be confiscated.

Identity Card

- A student without identity card, duly signed by the Principal, shall deem an outsider.
- Without identity card no one is allowed to enter the college premises.
- Students should wear identity card around their neck for easy visibility.

- In case the identity card is lost, a duplicate card will be issued only after an F.I.R. is registered with the nearest police station and an original copy of the F.I.R. appended with such request.
- If a student is found not wearing his/her identity card around his/her neck, he/she will be fined Rs 100/-.

[Website-www.gcsalooni.edu.in](http://www.gcsalooni.edu.in)